

# जिला मिशन प्रबन्धक इकाई, इलाहाबाद

पता: न्यू डी0आर0डी0ए0 बिल्डिंग, विकास भवन, कटरा, इलाहाबाद, उ0प्र0 - 211002

दूरभाष: 0532-2548018, 9415514268

ई-मेल: [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com)

वेबसाइट: [srlm.up.nic.in](http://srlm.up.nic.in)

पत्रांक: 896 / डी0आर0पी0 / चयन / एन0आर0एल0एम0 / 2017-18 दिनांक: 17 जुलाई, 2017

## उत्तर प्रदेश राज्य ग्रामीण आजीविका मिशन हेतु डिस्ट्रिक्ट रिसोर्स पर्सन का एम्पैनलमेंट करने के सम्बन्ध में

जिला मिशन प्रबंधन इकाई - उत्तर प्रदेश राज्य ग्रामीण आजीविका मिशन, विकास खंड एवं जनपद स्तर पर विभिन्न प्रकार के सहभागी प्रशिक्षण हेतु आजीविका संवर्धन एवं गरीबी उन्मूलन से जुड़ी परियोजनाओं से सम्बंधित अनुभवी विषय विशेषज्ञों से डिस्ट्रिक्ट रिसोर्स पर्सन पूल तैयार करने को इच्छुक है।

रिसोर्स पर्सन को ग्रामीण विकास के क्षेत्र में कार्य करने का अच्छा अनुभव होना चाहिए एवं सहभागी प्रक्रियाओं से प्रतिबद्ध होने के साथ उनमें बेहतर फसिलीटेशन स्किल होना चाहिए। रिसोर्स पर्सन के पास समुदाय आधारित संगठनों का गठन एवं क्षमता वर्धन, सामाजिक समावेशन, स्वास्थ्य, आजीविका, सूक्ष्म वित्त एवं वित्तीय समावेशन, सूक्ष्म ऋण योजना, वीडियो डॉक्यूमेंटेशन/ डॉक्यूमेंटेशन के क्षेत्र क्षेत्रों का अनुभव होना चाहिए।


अभ्यर्थियों को डेस्क समीक्षा, छटनी प्रक्रिया / चर्चा/साक्षात्कार/ के दौरान, योग्यता, अनुभव, योग्यता और आपसी संवाद के आधार पर मिशन द्वारा उपयुक्त रिसोर्स पर्सन को एम्पैनल किया जायेगा एवं मिशन, समय समय पर एम्पैनलड रिसोर्स पर्सन की सेवाओं का उपयोग करेगा। रिसोर्स पर्सन के एम्पैनलमेंट का पूर्ण अधिकार मिशन के पास होगा। रिसोर्स पर्सन द्वारा किये गए कार्यों हेतु उत्तर प्रदेश राज्य ग्रामीण आजीविका मिशन द्वारा अपने अनुमोदित दर पर प्रति दिवस सेवा के आधार पर पारिश्रमिक देय होगा।

मिशन हेतु राज्य रिसोर्स पर्सन का एम्पैनलमेंट किये जाने के संदर्भ में विस्तृत टी ओ आर मिशन की वेबसाइट [srlm.up.nic.in](http://srlm.up.nic.in) से डाउनलोड किया जा सकता है (संलग्नक)। इच्छुक अभ्यर्थी अपना विस्तृत बायोडाटा संलग्न प्रारूप पर अपनी विशेषज्ञता/विशेषज्ञताओं के साथ दिनांक 03 अगस्त, 2017 तक जिला मिशन प्रबंधन इकाई के ईमेल [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com) पर भेज सकते हैं, ईमेल के विषय वाले स्थान पर एम्पैनलमेंट ऑफ़ डिस्ट्रिक्ट रिसोर्स पर्सन अनिवार्य रूप से लिखें एवं जिला का नाम अवश्य अंकित करें। बायोडाटा के साथ ईमेल में अलग पी डी एफ़ फाइल में DRP BASIC INFORMATION अनिवार्य रूप से भेजा जाना है। बायोडाटा 3 पन्नों से अधिक नहीं होना चाहिए और कम से कम दो संपर्क व्यक्तियों (रेफरेन्सेस) का नाम भी शामिल किया जाना अपेक्षित है।

संलग्नक: टी ओ आर एवं DRP Basic Information format

ईमेल : [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com)

पता: न्यू डी0आर0डी0ए0 बिल्डिंग, विकास भवन, कटरा,  
इलाहाबाद, उ0प्र0 - 211002

  
(सुशील कुमार त्रिपाठी)  
उपायुक्त (स्वतः रोजगार)  
इलाहाबाद

**DISTRICT MISSION MANAGEMENT UNIT - NRLM ALLAHABAD (U.P.)**  
New DRDA Building, Vikas Bhawan, Katra, Allahabad - 211002

Phone: 0532-2548018/9415516268

e-mail: [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com)

Letter No: 896 DRP/Selection/NRLM/2017-18

website: [srlm.up.nic.in](http://srlm.up.nic.in)

Dated: 17 July, 2017

**Empanelment of District Resource Persons for DMMU:**

District Mission Management Unit Allahabad (U.P.) is looking for pool of resource persons with relevant experience and expertise in poverty reduction and livelihoods, whose services will be used for organising various Block and District level training programs.

Resource Persons should be committed to participatory processes, should have good facilitation skills and hands on extensive experience of working in rural development projects. Areas of expertise include **Institution building & capacity building, livelihoods, Micro finance & Financial Inclusion, Micro credit planning, video documentation/documentation, etc.**


Based on the qualification, experience, aptitude and mutual exploration during the desk review, screening process/discussion /Interview, the suitable persons would be considered for enlisting/empanelling as district resource persons with UPSRLM. Mission will use their services on need basis and empanelment will be purely on discretion of Mission. Remuneration will be payable as per UPSRLM approved norms for honorarium on per day basis.

**The detail Terms of References of District Resource Persons for DMMU can be downloaded from website: [srlm.up.nic.in](http://srlm.up.nic.in) and attached.** . The interested person can send their latest updated detailed resume along with prescribed format to District Mission Management Unit Allahabad Email [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com), latest by **3<sup>rd</sup> August, 2017** with subject line **"Empanelment of District Resource person- (Area of expertise (s) ..... District Allahabad"** . Resumes should not be more than 3 pages and should includes name, address, date of birth, qualification, professional qualification, experience, training delivery related experience, minimum two references. Resume sent without the appropriate theme names may not be considered for further process.

Attached: ToR, Basic information Sheet

Email: [nrlm.allahabad@gmail.com](mailto:nrlm.allahabad@gmail.com)

Address: New DRDA Building, Vikas Bhawan, Katra, Allahabad - 211002

  
(Sushil Kumar Tripathi)  
Dy. Commissioner (Self Employment)  
Allahabad



## Terms of References

**Empanelment of District Level Resource Persons**

The Government of India has launched Aajeevika-National Rural Livelihoods Mission (NRLM) in June 2011 under the Ministry of Rural Development (MoRD). The mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household incomes through sustainable livelihoods and improved access to financial and public services. The NRLM functions in a mission mode for target based time bound delivery of outcomes following a demand driven approach which would allow the states to formulate their own poverty alleviation plans on the basis of available allocation, resources and skills.

The Mission is designed to facilitate shift of the states from the allocation based strategy to a demand driven strategy, enabling the states in the process to formulate their own poverty reduction plans.

The Government of Uttar Pradesh has constituted the Uttar Pradesh State Rural Livelihood Mission a Professionally managed autonomous society. The mandate of UPSRLM is to promote financially sustainable institutions of poor in the form of SHGs and their federations, and continuously nurture and support them till they improve their quality of life and come out of abject poverty. A state Mission Management Unit has been set up as a dedicated support structure to implement the mission activities in the State and district.

UPSRLM is looking for pool of **District resource persons** with relevant experience and expertise in poverty reduction and livelihoods for organising various clusters, block and district level training program for community institutions, community cadres, line department

**District Resource Persons** should be committed to participatory processes should have good facilitation skills and hands on extensive experience of working in rural development projects. Areas of expertise include, **Institution building & capacity building, livelihoods, Micro finance & Financial Inclusions, Micro credit planning, Social Inclusion- Health, video documentation, etc.**

The following are the one or more of the expected role(s) that the selected individual will have to play:

**Main Task:**

- Conduct Training of Trainers (ToT) on above theme.
- Plan and deliver training for the community (institutions, leaders, cadres, resource persons) on NRLM processes.
- Conduct thematic residential and non-residential training program of Community Institutions and Community Cadres on time to time such as livelihood, health, Convergence etc
- Facilitate and handhold community institutions and community cadres at various level (District, Block and Community level )
- Module and content development of various training program.
- Need based assignment given by the DMMU on time to time



### Other task (as per requirement on time to time)

- Handhold the DMMU/BMMUs in imbibing the right values, principles, knowledge, skills and attitude of a community driven development project and translate this into their actions.
- Conduct training needs assessment (TNA); develop training curriculum and modules and prepare behaviour change communication materials and training materials.
- Facilitate the block and community level project teams in effective implementation by engaging with them organically in team discussions and other strategic deliberations.
- Facilitate ongoing technical assistance in multiple thematic areas like institution building, capacity building and livelihoods promotion

Towards this, UPSRLM is looking for individual resource persons who are willing to impart training program and other activities as a resource person in their respective theme at Cluster, Block and district level on time to time as per requirement of UPSRLM. Thematic area wise information and requirement has been mentioned in the table below.

#### Thematic area:

Sl	Thematic area	No	Experience
1	Institutions Building and Capacity Building	2	Experience of working with community in different development field and able to deliver message through training and capacity building for the required thematic area.
2	Social Inclusion/ Social Development/ Public Health / Convergence	2	Experience in Public health, Wash, Convergence. Having experience of training and handholding of community institutions and community cadres in area of public health, convergence, social inclusion, social development etc.
3	Livelihoods (on farm, off farm & non-farm)	2	Experience of on-farm, off-farm and non-farm related activities. Having proven experience of training and facilitation of rural poor, women in enhancing livelihood, value chain, market linkages.
4	Micro finance & Financial Inclusions and Micro credit plan	2	Having experience of micro finance, capitalisation of community institutions, financial inclusion, micro credit planning, community institutions accounting, financial literacy, bank credit linkages etc.
5	Video Documentation/ Documentation of case studies and success stories	2	Understanding of development sector with experience of developing short documentaries, case lets in written and video format.



### Eligibility criteria for Resource Person:

- Graduation degree in Social Science, Social Work, Economics, Management, Development studies or any discipline.
- Willingness to impart training program at District, Block and Cluster level in respective district.
- A minimum of 3 years of intensive experience\*<sup>1</sup> and expertise working on forming and strengthening SHGs and their federations, poverty reduction and livelihoods promotion, financial inclusion, public health, training of community institutions or in their related field.
- Good participatory training and facilitation skills, with proven ability and experience in delivering trainings in Hindi/English
- Willingness to travel extensively, within respective district and across the Uttar Pradesh.
- Proven skills in grooming and mentoring trainers, mission staff, and community
- Excellent reading, writing and communication skills.

### Competencies:

- Extensive experience of working with rural community especially women on various development issues
- Having a comprehensive understanding of NRLM processes and activities.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Ability to deal with team and have conflict resolution skills.
- As trainer has organize and implement various training program on relevant issues
- Excellent reading, writing and communication skill.
- Working knowledge of MS Office.
- Responds positively to critical feedback and differing points of view. Also solicits feedback from staff about the impact of his/her own behaviour.

**Note:** The engagement of District Resource Person with UPSRLM will be purely on need basis. District Resource person will be paid honorarium (per day basis), travel, lodging and boarding facility will be as per the approved norms of UPSRLM based on services provided by them.

The interested person can send their latest updated detailed resumes along with the basic information (annexure F), to **DMMU Allahabad** Email: [\\_nrlm.allahabad@gmail.com](mailto:_nrlm.allahabad@gmail.com), latest by **3rd August, 2017** with subject line "**Empanelment of District Resource person- (Area of expertise (s) ..... District Allahabad**". Resumes should not be more than 3 pages and should include minimum two references. Basic Information Details (annexure) should be mandatorily attached in the application mail, it should be attached as a pdf file in a separate attachment from. Candidates failing to furnish the basic information details may be excluded from the process.

Based on the qualifications, experience, aptitude, and mutual exploration during the desk review, discussion /initial orientation, the suitable persons would be considered for enlisting/empanelling as resource persons at regional or State levels. UPSRLM will use their services on need based and empanelment will be purely on discretion of mission. Remuneration will be payable as per UPSRLM approved honorarium per day basis. UPSRLM has sole discretion of cancelling /rescheduling the process at any stage.

<sup>1</sup> Experience will be counted only after completion of minimum required education qualification

**Basic Information - District Resource Person – (Annexure F)**

<b>Name</b>			
<b>Father's Name</b>			
<b>Date of Birth</b>		<b>Social Category</b>	<b>SC/ST/OBC/GEN</b>
<b>Gender</b>	Male /female		
<b>Permanent Address</b>		<b>District</b>	
<b>Current Address</b>		<b>District</b>	
<b>Email ID</b>		<b>Mobile No</b>	

**Educational Qualification details**

Year of completion	Qualification	Institution/University	Marks Obtained	Percentage

**Work Experience** (Start from current assignment)

Designation	Organisation	From	To	Total Months	Work Profile	Location



Total Number of trainings Organised:

Details of Last five training organized by applicant						
Name of training / Topic	Date	Method of Training	Trainee type (Residential /Non residential)	Duration	Objective	Location

Preferred Domain area : Please Tick the Appropriate Row -

Theme Name	Tick Appropriate Column
Institution building & capacity building	
Livelihoods - On -farm / off -farm / Non-farm / value chain	
Micro finance & Financial Inclusions / micro credit planning	
Social Inclusion/social development / Health/ Convergence	
video documentation / documentation etc	
Other (Please Specify)	

Date : \_\_\_\_\_

Signature \_\_\_\_\_